# RESOLUTION # 2000-19

A resolution authorizing and supporting the application to: Torrance County Senior Program located in Estancia, New Mexico for services to senior citizens;

Whereas, <u>Torrance County Commission</u> has determined that there is a need to support an Application for Services for senior citizens;

Whereas, the citizens of <u>Torrance County</u> are afforded an opportunity to submit suggestions and recommendations.

Now, therefore, be it resolved by <u>Torrance County Commission</u> that <u>Bill Williams</u>, <u>Chairman of the Commission</u>, is authorized to sign and enter into a contract for the approved First year of a Four year Area Plan:

(FY 2000-2001)

Adopted this 12th day of April, 2000.

TORRANCE COUNTY COMMISSION: Bill Williams, Chairman Rodger Rayner Chester Riley

Bill Williams, Chairman

Attest:

Clerk of the Board

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2000-2001

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# Torrance County Senior Citizen Program



### NARRATIVE

### Persons in Service Area



The estimated senior population is around 3,000 or 24% of total population in Torrance County. The low-income minority elderly population consists of around 900 individuals. About three to four hundred frail elderly reside in Torrance County.

According to the 1990 census, Torrance County has more than 300 seniors, 60 years and older, with an income of below poverty level.

The Torrance County Senior Program is projecting to serve around one thousand seniors with a wide variety of services during the 2000/2001 program year.



### Geographic Area

Torrance County Senior Services provides services to the entire county of Torrance. It is a rural county with very limited resources. The county consists of 3,335 square miles with many small communities with not more than 3,000 people in any one community. Most of the county lies in one of three topographical closed basins, principally the Estancia Basin.

Before 1990, for decades, there was little or no commercial development in Torrance County. More recently, a new positive trend has begun to emerge. Focused primarily in Moriarty and Estancia, business openings are occurring with regularity. Real estate and banking interests expect the trend to continue due primarily to the County's proximity to Albuquerque and urban flights from other states bringing an ever-growing number of people to the Estancia Basin.

Torrance County Senior Program Narrative Cont.

These new arrivals are expanding existing markets and, sometimes, opening their own firms.

A number of other factors are driving the expansion in commercial development. Tourism in the state continues to grow and is being felt in the Edgewood/Moriarty area. The lower interest rates have made investments more appealing. Commercial lenders are aggressively seeking viable businesses. Chain franchise businesses are being established in the Moriarty area at a rapid rate.

### Low Income Minority Persons/Frail Elderly



The Torrance County Senior Program networks with other service providers to identify these individuals. Local clinics, Public Health office, Children Youth and Families, Churches, Police departments, Home Health Care providers, and Human Resources offer referrals to our program.

Many of our notifications to our minority seniors are in both English and Spanish. Translation is offered through our program. Communication in Spanish is assured and strongly encouraged for our minority individuals.

Our local newspaper publishes our menu weekly and a variety of information on our program throughout the year. Our newsletter, Senior Connection, is distributed throughout the county to many businesses and organizations. Our homebound clients also receive the newsletter along with a multitude of information. Flyers with our pompous transportation services are distributed and posted throughout Torrance County year round.

Assessments are conducted for each homebound individual at least twice per year. Surveys are also utilized within our program. Senior clients and their families are encouraged to participate in our surveys.

Director and staff attend training provided by the Area Agency on Aging and other organizations on helping to identify and assist the frail elderly. All our sites have been upgraded per ADA requirements.

Torrance County Senior Program Narrative Cont.

Our new walk-in handicap van has been a blessing for our frail seniors. We are able to offer a more comfortable and convenient transportation service to our elderly. Quality service is also been assured with the purchase of this new vehicle.

We do not have a waiting list at the present time for any of our budgeted services. We do anticipate a continuos increase in most of our services, and therefore, without an increase in revenues for our program we will be faced with the possibility of having to utilize waiting lists.

### **Budgeted Services**



Congregate meals will continue in five sites, Moriarty, Melntosh, Estancia, Willard and Mountainair. We will be focusing on increasing our daily meal goals. The program has experienced a growth in this service within the past four years. Our main kitchen is located in our Moriarty Senior Center. All our meals are prepared in our main kitchen. The meals for our other sites are catered from Moriarty on our nutrition vehicle equipped with refrigeration and heat-maintenance capabilities. Surveys on our menus are conducted regularly. This gives the participants the opportunity for input in our meals.

Homebound meals increased within the past Unfortunately, this past year has reflected a decrease within our homebound meal service. In the last eight months our program has regretfully lost more than forty participants. The majority loss has been from death. This drastically impacted our homebound meals' For this infelicitous reason our projected units for our homebound meals for this year have not been met. The program does not have a waiting list for homebound meals at the present time and we will make all efforts to serve all clients when the need arises. Homebound clients continue to be our priority. We have been successful in maintaining the proper temperatures for these meals and have restructured our routes and shortened the length of time for deliveries for all our homebound meal routes. The program will continue weekend meals throughout the County as per clients' needs and requests. We will continue to deliver and monitor shelf food to all our homebound meal participants.





Transportation continues to be a priority in our rural county. It is the most requested service within our program. We offer transportation services on a daily basis. The program continues transporting seniors into Albuquerque for medical and shopping needs. We also provide transportation for local needs as well. Our Medicaid Transportation Program has contributed intensely in our ability to provide quality and extended services for our seniors throughout the past four years. Unfortunately, the implementation of managed care for New Mexico two years ago was not very favorable for our Medicaid Transportation program. Our numbers for eligible elients were narrowed and our revenues were also reduced. Escort service is offered within our transportation service. All van drivers and site coordinators provide and actively promote it. This service is very popular and widely used in our Medicaid Transportation Program. Our minorities and frail seniors are very appreciative for this service. Shopping Assistance is also offered countywide within our transportation services. It has been a significant part of our program. Van drivers and site coordinators provide this service on a daily basis. The frail elderly and minorities benefit greatly from our shopping assistance service.





Chore service is offered countywide and is expected to increase as our frail senior population grows. The program has experienced positive results since the initiation of this service two and a half years ago.

Homemaker/Housekeeping services are offered in Estancia, Mountainair, Moriarty, Melntosh, and Willard. The homemaker services include household activities needed for maintaining a clean and safe home environment. We continue to promote this service through advertisements in our local newspaper, monthly newsletters, posting of flyers, and coordinating with other service providers throughout the county.





Information and Assistance is a constant and substantial service provided by all program staff throughout the County. It is widely utilized by numerous frail, non-frail, minority and non-minority seniors. HIBAC is highly promoted and has been very beneficial to our program for providing essential information.



### <u>Accomplishments</u>

The Torrance County Senior Program has managed numerous accomplishments in the past four years:

- > Torrance County Senior Services has successfully managed to provide all budgeted services without a waiting list.
- > The program has successfully initiated housekeeping services.
- > The purchase of our new walk-in van will be of great assistance for our frail and handicap seniors.
- The purchasing of a nutrition vehicle has been a great accomplishment for our program. Being that this vehicle is equipped with refrigeration and heat-maintenance capabilities, we are now able to transport all food to our outlying centers, including our home-delivered meals, in a much safer and timely manner. Our meals are delivered with confidence with the required temperatures maintained.
- We have expanded chore services throughout the county. The expansion of chore services has been very beneficial among our frail elderly. Chore services had been a priority for several years during our public hearings. This service has been very successful and at the present time the program does not have a waiting list.
- > We have expanded transportation services within the past four years. This has been very successful in fulfilling our participants needs. Our Medicaid Transportation Program has contributed to our ability in expanding and providing quality service to our seniors.
- We have made a successful effort in educating our staff members as well as our governing board. Improved

PROGRAM: TORRANCE

PROJECTED UNITS OF SERVICE BY CENTER/SITE

Torrance	SITE 1	SITE 2	SITE 3	SITE 4	SITE 5	SITE 6	TOTAL
County	ADMIN	ESTANCIA	McINTOSH	MORIARTY	MOUNTAINAIR	WILLARD	TOTAL
Senior Program						100	1500
Information & Assistance	300	200	100	600	200	100	1300
Outreach/Client Finding					600	100	6000
Transportation		1000			50	-	420
Housekeeping		220		<del></del>	100		500
Chore		100	50	200	100	30	500
Home Visiting							
Telephone Reassurance							
Recreation							
Day Care			50	400	200	50	1000
Shopping Assistance		300	50	400	200		
Education & Training			100	2100	300	200	3200
Escort		500	100	2100	300		
Health Promotion							
Interpret/Translate		· .					
Letter Writing/Reading							
Ombudsman							
Home Repair		2000	2200	5100	4900	2000	18000
Congregate Meals		3800				America esta	15000
Home Delivered Meals		3000	1200	0130			
			<u> </u>				ı
			<u> </u>	<u> </u>			

SITE INFORMATION

PROGRAM NAME:

#### **Torrance County**

July 1, 2000 -June 30, 2004 ADDRESS:P.O.Box 48 Estancia,NM87016 PHONE NO:384-5010 NCNMEDD, AAA, PSA-II

Program Director: Della Tapia ADDRESS:P.O.Box 48 Estancia

Page 1 of \_\_1\_

EXHIBIT VIII-3a

Program Director:	Della Tapia	ADDRESS:P.O.Box 48 Estancia,NM87016		Page 1 of1_		,
1.00	Central Office	Site 2	Site 3			Passes Site 6
Torrance County Senior Program	Administration Office 515 S. Allen St Physical Address P.O. Box 48 Estancia, NM 87018	Estancia Senior Center 515 Williams Street P O. Box 48 Estancia, NM 87016	McIntosh Senior Center E-Willow Lake Rd P.O. Box 48 Estancia, NM 87018	Moriarty Senior Center 120 Roosevell Ave P O Box 48 Esteriola NM 87018	Mountainair Senior Center 107 Summit Ave P.O. Box 48 Estancia, NM 87018	Willard Senior Center 758 Duniavy Ave P.O. Box 48 Estancis, NM 87018
2. Contact Person Name	Della/ Sandie	Mercedes Monteavaro	Rosa Pearce	Melba Romero	Tillie Luna	Lorenza Gonzales
3. Phone Number	384-5010	384-4371	384-3064	384-4425	384-2885	384-4097
4. Type of Facility						
Senior Center Only?						
Meal Site Only?				•		
Center & Meal Site?		Center and Meal Site	Center and Meals	Center and Meals	Center and Meals	Center and Meals
5. Ave. Daily Meal Goals						
Total		30	18	48	42	10
Breakfast Only						
Congregate Only		, 18	12	24	24	8
Home Delivered Only		12	6	20	18	2
6. Raw Food Cost/Meal		\$1.67	\$1.67	\$1.67	\$1.67	<b>\$</b> 1.67
Congregate Cost/Meal		\$4.21	\$4.21	\$4.21	\$4.21	\$4.21
Home De. Cost/Meal		\$5.05	\$5.05	\$5.05	\$5.05	\$5.05
Breakfast Raw Food Cost						,
Breakfast Cost/Meal						
7. Food Stamps Accepted	!?	-				
8. Days of Operation	Monday-Friday	5 Days	5 Days	5 Days	5 Days	5 Days
9. Hours of Operation	8 A.M5 P.M.	10 A.M2 P.M.	10 A.M 2 P.M.	7 A.M3 P.M.	10 A.M2 P.M.	8:30 A.M1 P.M.
10. COMMENTS		Meals transported from Moriarty (Main Kitchen)	Meals transported from Moriarty ( Main Kitchen)	Main Kitchen Warehouse	Meals transported from Moriarty ( Main Kitchen)	Meals transported from Moriarty ( Main Kitchen)
·						

# TORRANCE COUNTY

# **VEHICLE INVENTORY**

	I.D. No.	Year	Model	Make	Current	Condition	Fund	Center(s)
#					Mileage		Source	Served
1	1GNDM19W7WBA209212	1998	Astro	Chev	2295	New	C/Outlay	Moriarty
2	1GNX03E9YD190341	2000	Ventura	Chev/Silver	5245	New	C/Outlay	Willard
3	2GAGG39N2N412557	1992	Beauville	Chev	081246	Poor	County	Co/Wide
4	1GGEC14W6TZ175936	1996	Pickup	Chev	99215	Good	C/Outlay	Co/Wide
5	2G1WL52MXV1105597	1997	Lumina	Chev	040428	Good	Medicaid	Office
6	1GNDX03E8YD189304	2000	Ventura	Chev/Red	2628	New	C/Outlay	Co/Wide
7	1GNDX03E6YD190063	2000	Ventura	Chev/Blue	9789	New	C/Outlay	Co/Wide
8	1GNDX03E3YD189839	2000	Ventura	Chev/Grn	2066	New	. C/Outlay	Co/Wide
9	2B4FP2536TR758338	1996	Caravan	Dodge	131801	Poor	Medicaid	Co/Wide
1	11FTCR14U4VPB52402	1997	Ranger	Ford	41303	Good	Medicaid	Co/Wide
1	1FBJS31H7PHA32478	1993	Club Wag	Ford	102762	Poor	C/Outlay	Mountainair
1	1FMDA31X9TZB39938	1996	Areo	Ford	48816	Good	C/Outlay	Willard
1	1GKGR26K5JF522117	1988	Suburban	GMC	82054	Poor	County	Co/wide
1	1GKEG25K9SF553421	1995	Rally/Van	GMC	86812	Poor	C/Outlay	Co/Wide
1	1PAGH44R6NX203752	1992	Voyager	Plymouth	118495	Poor	C/Outlay	Mountainair
1	1FDSE35L9YHA37894	2000	E350	Ford	1449	New	C/Outlay	Co/Wide
1							·	

Program:

Inventory Equipment

<b>Torrance County Senior Service</b>	,	The state of the s	The second secon	Para Santana Santania (h. 1948)	ST-ADMINISTRATION OF STANDARD	te transpersa restrede esta act
DESCRPITION	PURCHASE PRICE	PURCHASE DATE	FUNDING SOURCE	LOCATION	SERIAL NUMBER	OWNERSHIP N/P
Estancia Office						
Compurter/Monitor/CPU	\$2,078.00	1997	Medicaid	Office	106202519M 1152301	
Computer/Monitor/CPU	\$2,199.00	1997	Medicaid	Office	372026499 C02704012	
Compurter/Monitor/CPU	\$3,000.00	1996	Medicaid	Office	MHR1708 113201	
Hp-Scanner	\$800.00	1997	Medicaid	Office	SG71L24060	
Lap Top Compurter/Printer	\$3,500.00	1997	Medicaid	Office	V70BMV25319	
Moriarty Center						
Dishwasher	\$2,996.00	1997	Capital/OL	Moriarty Center	22008	
Compurter/Monitor/Printer	\$2,000.00	1995	Medicaid	Moriarty Center	. 00100363 B922512A	
Confection Oven	\$500.00		Capital/OL	Moriarty Center	J81-D13226 9609CJ0078	
Kiln	\$996.00	1997	County	Moriaarty Center	SN-782	
Willard						
Dishwasher	\$999.00	1997	Capital/OL	Willard Center	JP24LF	
McIntosh	·		·			
Dishwasher	\$999.00	1997	Capital/OL	McIntosh Center	JP24LF	
Ceramic Kiln	\$600.00	1996	County	McIntosh Center	LT3K	
Mountainair Center						
Dishwasher	\$999.00	1997	Capital/OL	Mountainair Center	10072	
				•		

# **Torrance County**

# **Advisory Council**

Name and Address	Age 60±	Minority	Gen. Public	Elected
Ramon Larranaga				
P.O. Box 602	X	X		X
Moriaarty, NM 87035				
Joseph Murray				
9 Windy Plains Rd.	X			X
Moriarty, NM 87035				
*Robert Saucedo				37
P.O. Box 205	X	X		X
McIntosh, NM 87032				
Juanita Salathite				37
P.O. Box 214	X	:		X
McIntosh, NM			ļ	
Merle Jones				37
P.O. Box 407	X			X
Mountianair, N.M. 87036				
LaVella Buckley	77			x
P.O. Box 182	X			<b>A</b>
Mountainair, NM 87036	<u> </u>			
Alfa Schweedler	77		77	v
P.O. Box 425	X		X	X
McIntosh, NM 87032	<u> </u>			
Elena Gurule	37		,	X
P.O. Box 1024	X	X		^
Willard, N.M. 87032	ļ <u>-</u>			ļ
Renee Richards	77		v	X
P.O. Box 576	X		X	^
Estancia, NM 87016	<b></b>			
Vivian Counts	V		X	x
P.O. Box 415	X		<b>A</b>	^
Estancia, NM 87016				

# Torrance County Staffing Plan

Position Title	Full Time	Part Time	Age 60	Minority	Sex	Budget
	x		76.99 45.000°C	X	F	Title III
Director  Administrative Assistant	X				F	Title III
Nutrition Driver	X		Х		F	Title III
Kitchen Aide/Van Driver		x	Х		F	Medicaid
Kitchen Aide/Van Driver		х			F	Medicaid
Kitchen Aide	х			х	F	Title III
Site Coordinator	х			Х	F	Title III
Site Coordinator	x		х	x	F	Title III
Medicaid Van Driver	х			X	F	Medicaid
Program Assistant		х			М	Medicaid
Site Coordinator/Van Driver		х		Х	F	Title III
Site Coordinator/Van Driver		X		x	F	Medicaio
Maintenance/Van Driver		x		X	M	Medicai
Kitchen Aide		х		x	F	Title V
Kitchen Aid		x	x	X	F	SEP
Kitchen Aide		x		X	F	SEP
Kitchen Aide		x	x	x	F	. Title V
Kitchen Aide		X				SEP

# TORRANCE COUNTY

# **Focal Points**

Facility	Location					
Torrance County Senior Services Office	Estancia					
Torrance County Senior Center	Estancia					
Torrance County Senior Center	Moriarty					
Torrance County Senior Center	Mc Intosh					
Torrance County Senior Center	Willard					
Torrance County Senior Center	Mountainair					
Valencia Counseling Service	Estancia, Moriarty					
Human Services	Estancia					
Children, Youth, & Families	Estancia					
Moriarty Family Dentist	Moriarty					
Family Dentistry	Estancia					
Norwest Bank	Estancia, Moriarty, Mountainair					
East Mountain Eye Clinic	Edgewood					
East Mountain Physical Therapy	Edgewood					
Torrance County Sheriff Department	Estancia					
City Police Departments	Estancia, Mountainair, Moriarty					
Torrance County Public Health	Estancia					
Valencia Counseling Service	Estancia, Moriarty					
Torrance County Project Office	Moriarty					

# TORRANCE COUNTY

# **Focal Points**

Facility	Location
PMS Mountainair Family Health Center	Mountainair
Torrance County Extension Office	Estancia
PMS Hope Medical Center	Estancia
Bethel Community Storehouse	Moriarty
Saint Vincent De Paul	Estancia, Moriarty

GOAL: Maintain Congregate Meals at all sites

July 1, 2000 - June 30, 2001

TITLE OF OBJECTIVE:

Congregate Meal

OBJECTIVE STATEMENT: Program will maintain congregate meals in all sites by implementing new and

better methods of performing outreach and reporting procedures.

(To provide at least 18,000 congregate meals per year)

		COMP.	DATES		
ACTION STEPS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	EXPECTED OUTCOME
Director will make periodic visits to meal sites to ascertain	Х	All action	steps will be	continued	
outreach efforts by staff.		throu	ghout the 4 y	ears	Number of units will be accurately identified
					with proper documentation. It will be easier
Will identify the quality of service by means of surveys at least	X				to track what areas need extra outreach
quarterly.					efforts.
Preparation of menus using the 1/3 RDA will continue to be the	x	·			Quality and compliance assurances
norm. Menus will be advertised in all media available to us, on					
a weekly basis.				·	
Menus will be sent to Area Agency on Aging monthly.	х	,			Program compliance will be assured.
Flyers will be posted and distributed throughout Torrance County	×				
to businesses and organizations all year round.					
Program will train staff in maintaining the proper procedure of	х				Quality service and compliance will be
food handling, purchasing, inventory control, serving & storage					assured.
and will monitor periodically.					
Program will ensure that facilities are handicap accessible.	х				Accessibility for frail and handicap seniors will be assured.
Will comply with Federal, State, and AAA policies and requirements	x				
					Compliance assurance
Staff will promote program through presentations to various	Х				
organizations and groups in Torrance County, no less than		•			
twice yearly.					

**TORRANCE COUNTY** 

**COAL:** Increase Home Delivered Meals

July 1, 2000 - June 30, 2001

TITLE OF OBJECTIVE:

Home Delivered Meals

OBJECTIVE STATEMENT: Will provide 1/3 RDA meals for seniors and promote outreach efforts for this service.

(To increase home delivered meals by around 1500 meals)

AR:1: × ×		YEAR 3 steps will co ghout the 4 y	ontinue	EXPECTED OUTCOME  Ensure that program is in compliance and meeting the needs of seniors and providing quality service.  Clients will be assured a balanced meal at least once daily.
×				and meeting the needs of seniors andproviding quality service.  Clients will be assured a balanced meal at
	throu	ghout the 4 y	/ears.	and meeting the needs of seniors andproviding quality service.  Clients will be assured a balanced meal at
				providing quality service.  Clients will be assured a balanced meal at
				Clients will be assured a balanced meal at
		·		least once daily.
		·		
(			·	
(		-		
<				1
				An understanding of safe handling of food
- 1				will be provided for all seniors, including
				minorities.
<			, i	Confidentiality will be assured.
1				
(				Program compliance and quality service
				will be assured.
.				
				Outreach efforts will be provided.
		•		
	1			
	İ			
				Appropriate services and referrals
		·		will be provided when necessary.
			Ì	
· · · · · ·				

GOAL: Expansion of Transportation Services County wide

July 1, 2000 - June 30, 2004

TITLE OF OBJECTIVE:

Transportation

OBJECTIVE STATEMENT: Promoting Transportation County wide by

utilizing present resources and developing new means.

		COMP.	DATES		
ACTION STEPS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	EXPECTED OUTCOME
Program will continue to promote the Medicaid Transportation	Х		steps will be		Transportation continues to be a most
Services for additional funds.			hout the 4 y		needed service in our rural County.
					This service will improve quality of life
Program will continue the 5 days per week transportation	×				for seniors by giving them the mobility
schedule. (Monday - Friday)					they desire.
Staff will be trained on vehicle maintenance, vehicle safety	х				Cofet
and attend defensive driving course at least annually.					Safety will be insured
Current Transportation schedules will be posted at all centers,	x				
advertised in our monthly newsletter "Senior Connection" and	^				Awareness of transportation services w
delivered to homebound participants with their menu on a		.			be provided for all senior population
monthly basis.					
Vans will be maintained with client safety & comfort in mind.	х	·	·		
Advertisement of available services throughout the County and	x				
surrounding area will be more aggressively pursued. We will	. ^			1.	Targeted senior population will be
distribute posters (English & Spanish) throughout the year, to		ŀ		-	reached
other providers and businesses frequented by seniors.	·		·		
Program will provide at least one handicap accessible vehicle	×			]-	
to ensure service to all participants.	^			]-	Assurance that all elderly will be served including the handicap and frail.
				-	Trondaing are naticical and Itali.
			.		

GOAL: To provide chore services to seniors having difficulty with one or more IADL.

July 1, 2000 - June 30, 2001

TITLE OF OBJECTIVE:

Chore Service

OBJECTIVE STATEMENT: Help seniors maintain their independence by providing support services.

	<b>各种新洲</b>	COMP.	DATES	<b>·梅斯</b> 维约·沙尔	<b>金属基础设置的</b> 企业的产品的企业。
ACTION STEPS	«YEAR«1	YEAR 2	YEAR 3	YEAR 4	EXPECTED OUTCOME
Program will respond to all calls and requests for seniors 60 and older meeting the definition of homebound within 48 hours.	Х		ctions steps wi		Services needed will be arranged. This service will inprove the quality
Program will ensure clients are informed about their rights.	х		-		of life for seniors by assisting them In maintaining a clean, safe, and
Homebound & frail clients will be identified with survey, staff visits and assessments and will be given priority.					healthy home.
Program will continue to advertise & promote this service.	X				Documentation for possible identification of other services.
Will advertise in local paper at least quarterly.	Х	,		,	Ensuring that all possible clients will be reached.
Will advertise in our newsletter monthly.	х				
Office & meal site personnel are made aware of chore service	х	·			Ensuring that quality services are
and procedure for coordinating in an efficient manner.			·		provided.
	·				

TORRANCE COUNTY

GOAL: Ensure the elderly obtain the information and easy access to the necessary services

July 1, 2000 - June 30, 2004

TITLE OF OBJECTIVE:

Information and Access

OBJECTIVE STATEMENT: Program will utilize all available means to reach & educate more participants

as to available information and services.

	30年高級全部的	COMP	P. DATES	With the state of	PARTY OF THE PARTY
ACTION STEPS	YEAR 1			YEAR 4	EXPECTED OUTCOME
Director dat 67 th cm at			ction steps w		
Director and staff will utilize NewMapis information on clients to	X	t	hroughout the	4 years	Providing information and assisting sen
assist in identifying needs.	1	٠.	1		with various issues will result in helpir
					seniors to maintain independence an
All information relating to senior participants will continue to be	X		1		a sense of security.
distributed in both English & Spanish.					
HIBAC and other senior services will continue to be promoted	x				This will excist each and a second
and emphasized by Program with additional training for its	1				This will assist seniors on available
employees.					benefits and entitlements.
Current copy of State Policy Manual & Torrance County Senior	Complete	\A/ill continu	 		
Program Policy & Procedures Manual will continue to be at	Complete	AAM COMMIN	le to be upga	ted as neede	
sites for the accessibility of all participants and employees.	l		1	j i	assist in the provision of better
					service delivery.
Staff training and individual site training will be conducted	х		İ	1	Better use of the service system
throughout the year.		• .			Detroi use of the service system
Participants will be assisted in accessing available resources	x				This is a
on a daily basis.					This will ensure that seniors are
	l				receiving the services that meet
Program is distributing a monthly newsletter "Senior Connection"	x				their individual needs.
to all it's participants, including the homebound.	^				
Utilize PSA II Resource Directory in every site.	x	\\\ \\\	pdate as nec	accan,	England and an artists
	^  -	44111 C	Puate as Hec	coodiy	Faster and current information to service availability.

GOAL: To provide housekeeping to seniors having difficulty with one or more IADL.

July 1, 2000 - June 30, 2001

TITLE OF OBJECTIVE:

Homemaker/Housekeeping Services

OBJECTIVE STATEMENT: Help seniors maintain their independence by providing support services.

		COMP. DATES	<b>独建设施</b>	
ACTION STEPS	YEAR 1	YEAR 2 YEAR 3	YEAR 4	EXPECTED OUTCOME
Program will respond to all calls and requests for seniors 60 and	Х	All actions steps will o		Services needed will be arranged.
older meeting the definition of homebound within 48 hours.	1	throughout the 4	years.	This service will inprove the quality
				of life for seniors by assisting them
Program will ensure clients are informed about their rights.	X			in maintaining a clean, safe, and
				healthy home.
Homebound & frail clients will be identified with survey, staff	Х			
visits and assessments and will be given priority.				Documentation for possible identification
Program will continue to advertise & promote this service.	Х			of other services.
				Ensuring that all possible clients will be
Will advertise in local paper at least quarterly.	Х			reached.
Will advertise in our newsletter monthly.	х			
Office & meal site personnel are made aware of housekeeping	х			Ensuring that quality services are
service and procedure for coordinating in an efficient manner.	-			provided.
Staff person will work with client and family to develop a care	х			Clients needs will be met
plan and service schedule.				
			1	A clear understanding of services for
A client agreement will be negotiated prior to services.	Х			all parties will be provided.

**TORRANCE COUNTY** 

Enhance the service system by providing the opportunity to more seniors to participate. July 1, 2000 - June 30, 2004 GOAL:

TITLE OF OBJECTIVE:

Service System

OBJECTIVE STATEMENT: Program shall continue to search & implement ways and means to improve

the delivery of quality service.

	Y-100 (100)	COMP.	DATES		
ACTION STEPS	YEAR:1	YEAR 2	YEAR 3	YEAR 4	EXPECTED OUTCOME
Director will utilize all information compiled by NewMapis to help	Х	Act	ion steps will	continue	
identify seniors needs and assist them in anyway possible.		thro	ughout the 4	years.	Identifying individual seniors' needs is very
					beneficial to them. It can improve the
On site training will be conducted by Director & staff, at least	X				quality of life for seniors by securing means
twice quarterly.					for them to receive the best services
			,		possible when needed.
Regular staff meetings with Director will be conducted on a	X				
monthly basis, when possible.					With quality supportive services, seniors
					can maintain their independence in a home
Quality of service will be monitored by conducting surveys &	X				environment for longer periods of time.
listening to client service request needs, at least twice yearly.					
Staff will be trained on ways to promote and conduct activity	x		·		Enhanced and effective delivery system
functions which will be beneficial to seniors, no less than		٠.			
twice a year.					
Program will continue its efforts to promote the Medicaid	X				Provide the necessary services to assist
transportation.					seniors to maintain their independence
					and at the same time securing additions
Continue to promote expansion of supportive in-home services.	х				revenues for the program.
Ensure that seniors have the opportunity to participate in the	X				Effectiveness and enhancement of
development of the service system through public hearings and					delivery system by receiving the seniors
advisory council meetings.					needs and ideas.
					TORRANCE COUNTY

GOAL: To provide advocacy for seniors in Torrance County

July 1, 2000 - June 30, 2004

TITLE OF OBJECTIVE:

Advocacy

OBJECTIVE STATEMENT: To advocate for seniors and to ensure the opportunity in all available services for them.

		COMP.	DATES		
ACTION STEPS	YEAR:1	YEAR 2	YEAR 3	YEAR 4	EXPECTED OUTCOME
Staff will be encouraged by Director to network with other service	X	Action Ste	ps will continue	e to be	Advocacy can improve the quality of life
roviders within Torrance County to assist with seniors needs. Follow up		practiced	throughout the	e 4 years.	for seniors by securing different means
assessments will be conducted by Director and Administration Staff.		·			assisting them with their independence and their well-being.
Assure that all seniors, English and non-English speaking, receive the	Х				
same information through printed materials and presentations by					With good communication hopefully
providing bilingual information when necessary.					an elimination of one barrier will be
				'	completed.
Staff, Advisory Council & participants shall be more	Х				
fully informed on senior related legislative issues					Well informed participants are
during the Legislative Session.					able to attain a better quality
•					of life and also become more
Program will network with other providers of senior	Х		j		active in their own life-altering
related services and workshops on a quarterly basis.					decisions.
Needs & interests of participants will be researched	x				This will assist in understanding and
through periodic surveys at least twice yearly.					meeting the needs of seniors.
Program Policy changes will be conveyed to all	x				The improvement of services will
participants. Advisory Council will be made aware					assist seniors in attaining a better
of program changes by the Director, on a monthly					quality of life.
basis if necessary.					
		. 1		. 1	

GOAL: To ensure that seniors obtain the information and easy access to services

July 1, 2000 - June 30, 2004

TITLE OF OBJECTIVE:

Information and Assistance

OBJECTIVE STATEMENT: Quality service provided to participants through Information & Assistance

	2000年度長	COMP.	DATES	<b>对原始的</b> 基础	
ACTION STEPS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	EXPECTED OUTCOME
Program will coordinate with other service providers to help in	Х	Action step	s will continu	ie and will	
identfying seniors' needs in a timely manner and when need be.		be monitor	ed throughou	it the 4 years	Expansion of our Information and Assistance
					service has and will continue providing
HIBAC and other senior services will continue to be promoted and	. X				assistance to seniors to access services
emphasized by program with additional training for its employees					in a much broader and easier matter.
on a regular basis.					
					Quality of life for seniors can be improved
Program newsletter will be distributed to all its participants,	Х				by keeping them informed on various
including the homebound on a monthly basis.					projects and entitlements and assisting
				·	them with these Issues.
Program will distribute various information to seniors in Spanish	Х				
and English when necessary.				·	
					P A A A A A A A A A A A A A A A A A A A
Will continue to utilize PSA II Resource Directory at all sites	Х				Faster and current information to
			•		service availability
·					
				,	
					:
			·		

**TORRANCE COUNTY** 

GOAL: To provide emphasis on service delivery for low income minorities.

July 1, 2000 - June 30, 2004

TITLE OF OBJECTIVE:

Low Income Minority

OBJECTIVE STATEMENT: Program will continue to target low income minorities to receive quality services.

	<b>为</b>	COMP.	DATES	
ACTION STEPS	YEAR 1	YEAR 2	YEAR 3 YEAR 4	EXPECTED OUTCOME
Program will utilize NewMapis information to identify low income	Х		steps will continue	
minorities and provide quality services throughout the year.			phout the 4 years	Identifying the low income, the program
Program will continue to network with other service providers	х			can assist in providing supportive service to help secure and maintain their
within Torrance County to help in identifying low income minorities				independence and dignity in a home
throughout the year.				environment for longer periods of time.
Assessments will be conducted on homebound seniors at	х			Identifying low income minorities can
least twice a year.				improve quality of life by assisting them in
Senior entitlements, i.e. HIBAC, will continue to be addressed.	x	•		utilizing their limited capabilities and extending their independence.
Educational materials and senior information will be provided in Spanish and English.				Identifies services and improves
Staff will attend training provided by both the Area and State	x			service delivery.
Agencies at least twice a year.	^			
nvolve the low income minority in planning of services through public	x	٠.	·	To be in compliance with OAA by
hearings, community meetings and advisory council meetings.				providing the necessary services to the
				low income minorities.
		ĺ		
	ľ			
			<u> </u>	TORDANCE COUNTY

GOAL: To enhance service delivery by keeping staff informed and trained on senior issues. TITLE OF OBJECTIVE: Management

July 1, 2000 - June 30, 2004

OBJECTIVE STATEMENT: Program will continue development & implementation of administrative

methods which enhance our program management and the quality of service delivery.

ACTION STEPS			COM	P. DATES	连带军争争企业的	S a series series services and the series of
GION DIM B. September of the Manager	YEA	R 1	YEAR 2	YEAR	3 YEAR 4	FYDECTED
Director will encourage training for Program staff, including Direct and all other reporting procedures.	or, X		Ac	tion steps w roughout the	ill continue	When staff understand what is
Director will complete evaluations for all employees at least and and will do follow up when needed.	nually, X					required of them the job becomes easier and more is accomplished. Communication is one of the best
Program will keep Advisory Council informed on Program iss and changes by attending meetings and sharing information She will also solicit input from her Advisory Council, monthly						team building tools.  Quality job performance from employees
Director will ensure that all staff have access to State Police  Manual and Torrance County Senior Program Policy Manual						is very beneficial for the seniors.  Ensures proper and quality service
Director and staff will continue to attend training offered by AAA, State Agency and/or other senior seniors to it.	x					delivery.  Understanding and enhancing services.
which may be offered within our Program Area to enhance or management and developmental skills at least twice yearly.  Director will ensure that all staff and the staff a	ır		<i>i</i>			
Director will ensure that all staff understand what their job description encompasses.	X			,	· -	Better understanding and better quality of service delivery.
					-	

GOAL: To provide emphasis on service delivery for seniors with the greatest economic and social needs.

July 1, 2000 - June 30, 2004

TITLE OF OBJECTIVE: Greatest Economic and Socal Need Seniors

OBJECTIVE STATEMENT: Program will target seniors with the greatest economic and social needs to receive quality services.

	5.80 分别的基本	COMP.	DATES	direction.	
ACTION STEPS	YEAR 1	YEAR 2	YEAR-3	YEAR 4	EXPECTED OUTCOME
Program will utilize NewMapis information to identify seniors	Х	Action	steps will cor		
with the greatest economic and social needs.	'		hout the 4 ye		Supportive services will be provided to help secure and maintain seniors'
Program will continue to network with other service providers within Torrance County to help in identifying these seniors	х				independence and dignity in a home environment for longer periods of time.
year round.					
Assessments will be conducted on homebound seniors at least twice a year.	х				Seniors with the greatest economic needs will be indentified to receive the neccesary services.
Senior entitlements, i.e. HIBAC, will continue to be addressed.	x				Senior needs will be identified.
Educational materials and senior information will be provided in Spanish and English.					Identifies services and improves
Staff will attend training provided by both the Area and State Agencies at least twice a year.	х				service delivery. Quality services will be assured.
Involve the seniors with the greatest economic and social needs in the planning of services through public hearings, community meetings and advisory council meetings.	X			-	To be in compliance with OAA by providing the necessary services.

GOAL: Maintaining the quality of life for the elderly

July 1, 2000 - June 30, 2004

TITLE OF OBJECTIVE:

At Risk Elders

OBJECTIVE STATEMENT: Assisting at-risk seniors to live as independently as possible and as long as possible in their own home.

	子的物本等	COMP.	DATES	44,320,032.44	<b>有其他是一种的人的工作,不是一个人的工作的工作。</b>
ACTION STEPS	YEAR 1			YEAR 4	EXPECTED OUTCOME
Program will utilize NAPIS information to identify at risk elders	Х		Steps will co	The second livery with the least of the leas	- The state of the
and seek means of providing quality services throughout the year.			hout the 4 ye		By identifying at risk elders, the program
Program will continue to network with other service providers	X				can assist in providing supportive services to help secure and maintain their
within Torrance County to help in identifying at risk elders				i i	
throughout the year.					independence and dignity in a home environment for longer periods of time.
Assessments will be conducted on homebound seniors at	X				
least twice a year.					Identifying at risk elders can improve their quality of life by assisting them in
Senior entitlements, i.e. HIBAC, will continue to be addressed.	. <b>x</b>	·			utilizing their limited capabilities and extending their independence.
Educational materials and senior information will be provided in Spanish and English.	x				
Staff will attend training provided by both the Area and State	\ <u></u>			-	Seniors, staff, and the public will be
Agencies at least twice a year.	Х			-	better informed and educated to assist
rigerioles at least twice a year.				-	them in making better decisions on
Keep the public informed of availability of services for at-risk elders	х			}-	senior issues.
by attending community meetings, distribution of newsletters and flyers.				-	
				-	
Distribute equipment to at-risk elders, such as walkers, grab bars,	х				Assisting in self dependency to help
canes, and wheelchairs.		1			the elderly to remain in their homes.

TORRANCE COUNTY

GOAL: Involvement of more seniors in the planning of the program

July 1, 2000 - June 30, 2004

TITLE OF OBJECTIVE:

**Elder Participation** 

OBJECTIVE STATEMENT: Program will continue to improve methods for raising elder interest in order to

increase their participation in program services and program planning.

- FRESH -	COMP.	DATES		The state of the s
YEAR 1	YEAR 2	YEAR 3	YEAR 4	EXPECTED OUTCOME
2	Action 8	steps will cont	inue	- Jordon Market
-				Surveys on quality service has been ve beneficial to the program in identifying seniors' needs and interests.
х				Providing quality service to all senior individuals can improve the quality of life
х			-	for seniors by securing their independent and dignity in their own home for longer periods of time.
x			-	
x				
x				Ensuring senior needs and ideas are
				heard and implemented.
			-	
	x x x	X  X  X  X  X  X  X  X  X	X  Action steps will cont throughout the 4 year  X  X  X  X  X  X  X	X X X X

TORRANCE COUNTY

ance County 07/01/98 TO 06/30/99 Page 1 of 2 NON-SERVICE Actual Actual LOCAL LOCAL PROGRAM TOTAL BUDGETED UNITS OF **PERSONS** CATEGORY **FEDERAL** STATE CASH IN-KIND INCOME BUDGETED RESOURCES SERVICE SERVED IIIB SUPPORTIVE SERVICES nation & Assistance 2320 4956 480 7756 1652 152 ach/Client Finding 1160 2478 240 3878 0 0 portation 8117 17346 1680 27143 5194 193 0 85000 Access Subtotal 11597 24780 0 2400 38777 85000 6846 345 ekeeping 0 3480 7435 720 11635 259 60 nal Care 0 Repair 0 : Visiting 0 hone Reassurance 0 3480 7435 0 720 In-Home Subtotal 11635 Part and O 259 Advocacy/Represn William Transferred Transferred 學的論語的 reduction of the · 0 6 North P The state of the s ation 5798 12390 1200 19388 3682 283 are 0 ing Assistance 1160 2478 240 3878 1416 54 ition & Training 0 1160 2478 240 3878 4055 73 et/Translate 0 Writing/Reading 0 dsman 0 Repair 0 'rom: 0 0 0 0 0 community Subtotal 8118 17346 0 0 1680 27144 0 23195 49561 0 0 4800 77556 xgram Subtotal 85000 gararg A Admin. Subtotal 整数形 (4) 學學學學 **洲参列第** 學的學例的 tte IIIB 23195 0 4800 49561 77556 85000 6258 8.5 ALL STATE OTHER ation & Assistance 0 ortation 0 gate Meals 0 Delivered Meals 0 0 0 tate Other Subtotal o l 0 0 0 0 0 0 01

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#### NON BUDGETED REVENUE RECAP FORM

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### NON BUDGETED REVENUE RECAP FORM

Torrance County

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#### NON BUDGETED RESOURCE SUMMARY

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Housekeeping		15,000	2,500			· .			
Home Repair /Cho	ore	15,000	2,500						17,5
Home Visiting		6,000							6,0
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#### NON BUDGETED SUMMARY RESOURCE

**GRANTEE NAME:** Torrance County

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SERVICE CATEGORY	PERSONNEL	FRINGE	TRAVEL	MAINT.&	SUPPLIES	CONTRACT:	OTHER:	TOTAL NON-BUDGET
IIID IN-HOME SERVICES					İ			
Housekeeping			1					0
Chore								n n
Personal Care					]			0
Home Repair			1.					1 0
Home Visiting		·						0
Telephone Reassurance				}				1 0
IIID PROGRAM SUBTOTAL	. S. C	0.	- N. J. J. J. O	8.00-00 0	a sautora O	with a season with 0	<u> </u>	Take of the latter to the O
ALL STATE OTHER			1			And the design of the section of		1 -0/24/2/2/4/2/2/2/2/2/2/2/2/2/2/2/2/2/2/2
Information & Assistance								0
Transportation								0
Congregate Meals								0
Home Delivered Meals	•							0
Day Care								0
Respite Care								U
Alzheimer Respite								
ALL STATE OTHER SUBTOTAL	0	 	naka di Jakan O		Table Develope O			U
TITLE IIIF	<u> </u>	172 58925 0	P. Revening Several O		THE STATE OF THE S	A	U	學學品學,與 基定 0
HEALTH PROMOTION			,	· ,				
OTHER:		,						
TOTAL HIF SUBTOTAL	998 . 1 2 J. P. C. S. S. S. S. S. O. P. C.	Maria a A	Δ	0	Λ	symple de la compansión de la compansión de la compansión de la compansión de la compansión de la compansión d		
TO ME III OUD TO ME	- 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10	541 441 FAS / UV	The state of the s		THE WASHING U	のできる。 ので。 のできる。 ので。 のできる。 のできる。 のできる。 のできる。 のできる。 のできる。 のできる。 のできる。 ので。 ので。 ので。 のできる。 のできる。 ので。 ので。 ので。 ので。 ので。 ので。 ので。 ので	18. 18. 18. 18. 18. 18. 18. 18. 18. 18.	and the state of the state of the original of the state o
TOTAL IIIB	68000	11000	1000	1000	2000		_	00000
TOTAL IIIC-1	26000	11000	1000	1000	16000	0	0	83000
TOTAL IIIC-2	9000	0	0	0		0	0	42000
TOTAL HID	9000	0	U	U	2000	0	0	11000
TOTAL IIIF	0	0	0	0	U	0	0	0
TOTAL IIII TOTAL ALL STATE OTHER	. 0	U	U	U	U	0	. 0	0
ALZHEIMER RESPITE	0	. 0	^		_	_	ام	_
			0	0	0	0	0	0
GRAND TOTAL BUDGET	SAME LANGUE LOSOUD	海岸流   「1000季	1000円金銭を	<b>深端率等1000</b>	**************************************	<b>《新疆域等</b> 》	の世代が変なる。	<b>建筑运动设备135000</b>

NCNMEDD, AAA, PSA-II Page 1 of 2 3RAM: PROJECTED NON-ROJECTED TOTAL O **PROGRAM BUDGETED PERSONS** LOCAL **UNITS OF** SERVICE 1. 1945 CATEGORY INCOME: BUDGETED RESOURCES SERVICE **SERVED** STATE CASH **FEDERAL** IIIB SUPPORTIVE SERVICES 0 anagement 150 6,378 1,500 1,635 4.743 tion & Assistance 0 0 ch/Client Finding 1,000 66,321 42,000 6,000 180 15,678 49,643 ortation 0 d Transportation 0 72,699 42,000 54,386 1,000 Access Subtotal 17,313 12,753 17,500 420 20 2,941 9,312 500 *(eeping)* 60 500 9,312 500 12,753 17,500 2.941 0 al Care 0 Repair 1,000 25 0 6,000 Visiting 0 e Care 0 ione Reassurance 41,000 0 5,882 18.624 1,000 25,506 In-Home Subtotal 0 Services 0 Day Care 0 Repair Ó 0 r Center Activities 0 seling/Peer Couns. 0 n Promotion 0 0 0 0 0 0 0 her Comm. Subtotal 98,205 83,000 0 2,000 23.195 73.010 rogram Subtotal 0 Administration 98.205 83,000 73.010 0 2.000 23,195 Title IIIB **IIIC-1 CONGREGATE MEALS** 42,000 18,000 400 65,046 19,000 18.662 27,384 regrate Meals 0 Administration 19,000 65.046 42.000 Title IIIC-1 18.662 27.384 0 **IIIC-2 HOME DELIVERED MEALS** 9,000 39,851 11,000 15,000 100 26,396 e Delivered Meals 4,455 Đ Administration 11.000 0 9.000 39.851 26.396 il Title IIIC-2 4.455

#### PROGRAM BUDGET SUMMARY BY SERVICE

EXHIBIT VIII-1

'ROGRAM:					WI DI SEK	NCNMEDD, A	AA. PSA-II	EXHIBIT VIII-1 Page 2 of 2
SERVICE CATEGORY	FEDERAL	STATE	LOCAL CASH	PROGRAM INCOME	TOTAL" BUDGETED	NON- BUDGETED RESOURCES	PROJECTED UNITS OF SERVICE	PROJECTED PERSONS SERVED
	JIIF	HEALTH PI	ROMOTION	& DISEASE	PREVENT			OCHVED
ealth Promotion		The state of the s			0			
					0	Control of the Contro	- A - M - M - M - M - M - M - M - M - M	
					0			
otal IIIF	-0	0	0	0	· •	0		
		ALZHE	IMER'S DIS	SEASE SER	VICES			
espite Care					0			İ
		R	EGIONAL C	MBUDSMA				
egional Ombudsman		· · · · · · · · · · · · · · · · · · ·	ALL CTAT	E OTHER	0			
formation & Assistance			ALL SIAI	E OTHER		i i		
utreach					0	,		-
ransportation			***		0			-
ssisted Transportation				7	0			<u> </u>
omemaker					0			
hore					0			
dult Day Care					0			
espite					0			
enior Center Activities		•		,	0			1
ongregate Meals		!			0			
lome Delivered Meals			WWW		0			·
					0			***
					0	· <del></del>		,
					. 0			
All State Other Subtotal		0	0	0	0	0		
otal Title IIIB	23,195	73,010	0 .	2,000	98,205	83,000		
otal Title IIIC-1	18,662	27,384	. 0	19,000	65,046	42,000		
otal Title IIIC-2	4,455	26,396	0	9,000	39,851	11,000		
otal Title IIIF	0	0	0	0	0	0		
otal Alz. Respite	0	0	0	0	0	0		
Reg. Ombudsman	0	0	0	0	0	0		
otal All State Other	0	0	0	0	0	0		
otal Budget	46.312	126,790	0	30.000	203,102	136.000		

OTHER OPERATING COSTS LINE	CEDV.	CEDIA CONTRACTOR	SERV#   SERV#										
ITEM	SERV #	SERV	SERV	SERV#	SERV #	SERV#	BERV#	SERV#	SERV#	SERV	TOTAL		
DUCATION & TRAINING	Medicald E	udget					a state of the state of the state of	Salar State	The second second	See Section of the	Application of the second		
RANTS & SERVICES		· .		-									
DVADV CNCL IN-S TRAVEL						-	e engelo e						
D/ADV CNCL O-S TRAVEL						· · · · · · · · · · · · · · · · · ·							
ISC. OTHER EXPENSE													
TOTAL OTHER COSTS	0	0	0	0	Capacita de Capacita O	0	santos salita sanal D	0					

CAPITAL OUTLAY	Section Section	- The section of the Control	mental deliberation	Sensitivity of the colony	TITLE III.A SEC	VICES	aries of the own Programme and the				<del></del>
ITEM	SERV#	SERV#	SERV#	SERV#	SERV#	SERV#	SERV#	SERV#	8ERV#	SERV	TOTAL
AND/BLDG STRUCTURES	·									7 14.3	Annual and season the first fact
FURNITURE & FIXTURES											
ATAWRD PROC.EQUIP.									•••		
QUIPMENT & MACHINERY											
IBRARY PUBLICATIONS											
UTOMOTIVE						·					
OTAL CAPITAL OUTLAY	0	0	0	Tarine South Co.	I medicine in 0	32 a a a a a	O Speller Land				

## CONGREGATE & HOME DELIVERED MEALS SUMMARY

**FRANTEE: Torrance County** 

SOURCE OF	'CONGREGAT	E/HOME DELIVERED M	EALS TITLE IIIC-1& C-2	
FUNDING	MEAL COST	TOTAL MEAL COST	HOME DELIVERED	TOTAL HOME DELIVERED
ITLE IIIC-1 & C-2	18662	18662	4455	4455
TATE	27384	27384	26396	26396
OCAL CASH		0		C
ROGRAM INCOME	19,000	19000	9000	9000
TOTAL	65046	65046	39851	39851

OBJECT	'CONGREGAT	E/HOME DELIVERED M	IEALS TITLE IIIC-1& C-2	15 N 18 20 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
OF EXPENDITURE	MEAL COST	MEAL COST	HOME DELIVERED	HOME DELIVERED
ERSONNEL SERVICES	22593	22593	21,900	21900
RINGE BENEFITS	6753	6753	7951	7951
RAVEL	0	0	0	
AINTENANCE & REPAIR	0	0	0	
UPPLIES	25,000	25000	10,000	10000
ONTRACTUAL SERVICES	10,700	10700	0	C
THER OPERATING COSTS	0	0	0	
APITAL OUTLAY	0	0	0	
TOTAL	65046	65046	39851	39851

FRINGE BENEFITS LINE	SERV#	SERV#	SERV#	SERV	SERVI ALBERT	SERV# Shopping Asst	SERVI E-con	SERVA MARKE	SERV#	Wilder W.	
ITEM	ASI	Housekeeping	ASSESSED TO THE PERSON	Appens CIO C				·			55
SOUD INCLIDANCE	307	613	4060	613	0		Y				
ROUP INSURANCE			3551	439	o	C	olc				46
TIREMENT	220	439	3551	199							38
CA	184	367	2969	367	0	C		?}			-
		0	32	o		<u> </u>	)(	)			
ORKERS COMPENSATION	U										
NEMPLOY. COMP.											
			558	1			)	0		datais Suga	
THER EMPLOYEE BENEFITS	711	0	330	Sec. 2 (4.6.124)	TARREST WITE	Action that is, appearing	Jan Mary State of	1 1 多年 日本 日本 日本 日本 日本 日本 日本 日本 日本 日本 日本 日本 日本	) west as in a section of O	33.33.33	

TRAVEL LINE	SERV#	SERV#		1000mm		SERV# Shopping Asst	SERV# Escort	SERV#	SERV#	SERV#	
ITEM	ASI	Outreach	Trans	Chore	NE NOOIGE IN						
N-STATE MILEAGE & FARES											2500
N-STATE PER DIEM	250	500	1250	500	ō					-	
OUT-ST. MILEAGE/FARES											
OUT-STATE PER DIEM	<u> </u>				·				A CONTRACTOR OF THE CONTRACTOR		1000
GAS & OIL	1000	2000	5000	2000	0		<u>'</u>	2			250
MAINT/REPAIRS/TRANSPOR.	250	500	1250	500	<u> </u>	ļ					
NSURANCE - TRANSPORT										-	100
	100	200				1	O a consequitors	O it is a constituent	Section (	0	- 200 talve 1800
OTHER TRAVEL TOTAL TRAVEL	1600		8000	3200			<u> </u>				TO DESCRIPTION OF THE PARTY OF

MAINTENANCE/REPAIRS LINE	SERV#	OCIVA MORROW	10000	SERV #	SERV#	SERV # Shopping Asse	SERV #	SERV *	SERV P	SERV #	
ITEM # # # # # # # # # # # # # # # # # # #	- 38 A SS	Housekeeping									
ROUNDS AND ROADWAYS								0			100
LDGS. & STRUCTURES	100	200	500	200	0	0				Ì	10
URN/FIX/EQUIP	100	200	500	200	0	0	0		·		
ROPERTY INSURANCE									-		
MINTENANCE SUPPLIES											
IAINTENANCE SERVICES											2
OTHER MAINTENANCE	200		1000					0	0	0	20

SUPPLIES	उन्हें नार्वेश नेवस्तान वर		المانية المتلفظ المتلافق والمدارة المانة والمدار والم	late: & Manager Williams to receipt wife	TITLE III-B SEF	VICES	divide solution in	The second	Section to the section of the sectio	Columbia e Columbia dila C	an kan matikatan matan matan ka
	SERV#	SERV#	SERV#	SERV# Chore	BERY!	SERV#	SERVA	SERV#	BERVA SERVE	SERV#	STOTAL I
OFFICE SUPPLIES	200	400			0	c	0				200
MEDICAL LAB & PERSONNEL		ŧ									
HOME DELIVERED SUPPLIES											
FOOD											
STCHEN SUPPLIES									-		
CLOTHING/UNIFORM/LINEN											
DUCATION/RECREATIONAL											
OTHER SUPPLIES	120	240	600	240							120
TOTAL SUPPLIES	320	640	1600	640	San Stranger and Co.					. 0	

CONTRACTUAL		a of the state of the second	g har be spreadly greatly by		TITLE III-B SE	VICES	an a laterar out liberary les et les recen	(terfetter selven i britanski beskripe	Straper - St Att. 4 Att.		
LINE	SERV#	SERV#	SERV#	SERV#	SERV #	SERV#	SERV#	SERV#	SERV	SERV	TOTAL
PRINTING/PHOTO/SERVICE	Me location	Housekeeping	ALES I LANS COME	Chore	Recreation	Shopping Asst	Escort		3.2 September	Service Services	e establish
ADVERTISING											
TICLUA					-						
ATTORNEYS FEES											
MEDICAL SERVICES											
INTER AGENCY SERVICES		•,,,,						1.00			
PROFESSIONAL SERVICES											
OSTAGE/MESSENGER											
BOND PREMIUMS								· · · · · -			
JULITIES	0	0	0	0	0	n					
RENT OF BUILDINGS/LAND	168	336	840	336		· · · · · · · · · · · · · · · · ·					
RENT OF EQUIPMENT											168
ELEPHONE & TELEGRAPH	800	1600	4000	1600	0	0	Λ				
SUBSCRIPTIONS & DUES	30	60	150	60	=======================================						800
REIGHT/EXPRESS OUT								-	,		30
OTHER CONTRACTUAL	150	300	750	300					<del></del>		4-0
TOTAL CONTRACTUAL	1148	2296	5740	- 2298	के अंदे सम्बद्धाः <b>।</b>	agrante e e e e O	5.3	0	e	0	1500

ROGRAM: Torrance County <u>BUDGET JUSTIFICATION</u>

Description And Justification			1	PROGRAM	mom47
For Proposed Expenditures	FEDERAL	STATE	LOCAL	INCOME	TOTAL
TITLE III C-2					
HOME DELIVERED MEALS		,			
Personnel:					
Director \$30,896 X 25%	1159	6565			7724
Admin. Assistant \$17,077 X 25%	640	3629			4269
Asst. Cook/Nutrition Driver \$9,907 X 100%	1486	8421			9907
			ł		
·					
	1				
•			<b>!</b>		
a.					
Subtotal Personnel:	3285	18615	0	0	21900
Suprocar 2 Ct Solding					
Fringe:					
FICA @ 7.65%	251	1425			1676
PERA @ 9.15%	301	1703			2004
Other Insurance	36	203			239
Workman's Comp.	2	10			12
Health Insurance	580	3440			4020
			attasainin martinin a	And and America (According	795
Subtotal Fringe:	1170	6781	0	0	795
Other Operational:					
Travel:	0		0		
Maintenance & Repair:	0		0		
Supplies:	0	100	0	9000	1000
Contractual:			1		
Subtotal Other Operational:	**	100	0 ( C	9000	1000
TOTAL HOME DELIVERED:	4455	2639	6 0	9000	3985
TOTAL HOME DELIVERED:					**************************************
TOTAL TITLE III C-2	4455	26396		9000	39851

#### N.C.N.M.E.D.D. Area Agency on Aging (PSA-2)

#### SOCIAL SERVICES BUDGET SUMMARY

**Grantee:Torrance County** 

Period: 07/01/00 thru 06/30/01

SOURCE OF			and the second second	Andria Antonio de Argel	TITLE III-B SER	VICES AND A	SERV#	ISED\/#	ISERV#	SERV#	COTOTAL .
OF S	<u> </u>	SERV#			SERV#	SERV#	Escort	OLIVO AND AND AND AND AND AND AND AND AND AND	22443 (1920)	J. Hawaiike Li	and the trade of the
FUNDING	I&A	Housekeeping	Trans	Chore Chore	* Recreation **	Shopping Asst	ESCOIL				
TITLE IIIB	1635	2941	15678	2941	0	0	0				2319
STATE	4743	9312	49643	9312	o	0	0				7301
OCAL CASH											
COUNT CHOIL	-										20
PROGRAM INCOME	0	500	1000	500	0	]	U	<u> </u>			Associates of advisory
TOTAL	837R	12783	66321	12753	-	0	- C - C - C	- Eng 0	0	0	982

OBJECT OF	ينياسية يترارد ويترا		artining between	distribution of the	TITLE III-B SER	VICES		wednesday as with	and the section of the section of	de la companya de la companya de la companya de la companya de la companya de la companya de la companya de la	ARBO A	a parameter de la companya de la com
	SERV#	SERV#		SERV#	SERV # Recreation	SERV # Shopping Assi	8E	RV # Escort	SERV #	SERV	SERV.	The same of the sa
PERSONNEL SERVICES	2399	4798	38813	4798	0		0	0	0	0	0	50808
FRINGE BENEFITS	711	1419	11168	1419	0	(	o	0	0	0	0	14717
TRAVEL	1600	3200	8000	3200	0		0	0	0	0	0	16000
MAINTENANCE & REPAIR	200	400	1000	400	0		0	0	0	0	0	2000
SUPPLIES	320	640	1600	640	0		0	0	0	0	0	3200
CONTRACTUAL SERVICES	1148	2296	5740	2296	0		0	0	o	. 0	0	11480
OTHER OPERATING COSTS	0	0	0	0	0		0		0	0	0	
CAPITAL OUTLAY	0	0	0	0	0		0	0	ō	0	0	
TOTAL	6378	12753	68321	12753	o e	164 . A.F	0 2	0		<b>建筑社</b> 0	1 1/2 o	98200

PERSONNEL	1 11 70 1 2 7 10	The state of the s	والمراجع والمناوا المناوات والمناوات والمناوات	المال المنافعة المناف	TITLE III-B SER	VICES :: 1944	Charlestane restanti	ermen einschiftelie Abeie	AND THE PROPERTY OF THE PARTY O	0 0 2 3 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Service Service Control of the Service
LINE	SERV#	SERV #			SERV # 100, to		SERV #	SERV.	SERV I	<b>多种都</b>	A STATE OF THE PARTY OF THE PAR
PERMANENT FULL TIME	2399	4798	33705	4798	0	0	o	)			4570
PERMANENT PART TIME			5108						<u></u>		510
EMPORARY TOTAL PERSONNEL	2399	4798	38813	4798	[] [] [] [] [] [] [] [] [] [] [] [] [] [] [	. 0	ye degelera (		) Capacida de la como	2° = 0	5080

PROGRAM: Torrance County

# **BUDGET JUSTIFICATION**

CONGREGATE MEALS  Personnel:  Program Director 30,896 X 25% Admin. Assistant 17,077 X 25% Cook 10,600 X 100%	3090 1708 4240	4634 2561 6360	LOCAL	INCOME	772 426 1060
CONGREGATE MEALS  Personnel: Program Director 30,896 X 25% Admin. Assistant 17,077 X 25% Cook 10,600 X 100%	1708	2561			426
Personnel: Program Director 30,896 X 25% Admin. Assistant 17,077 X 25% Cook 10,600 X 100%	1708	2561			426
Personnel: Program Director 30,896 X 25% Admin. Assistant 17,077 X 25% Cook 10,600 X 100%	1708	2561			426
Program Director 30,896 X 25%  Admin. Assistant 17,077 X 25%  Cook 10,600 X 100%	1708	2561			426
Admin. Assistant 17,077 X 25%  Cook 10,600 X 100%	1708	2561			426
Cook 10,600 X 100%					426
	4240	6360			
Subtatal Parsannoli					
Subtatal Parsannoli					
Subtatal Parsannals					
Subtatal Parsonnols					
Subtotal Personnels					
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Subtotal Personnels					
Subtotal Personnels					· I
	5 15 15 15 15 15 15 15 15 15 15 15 15 15	the foliation of	ere de sussinét		
Subtotal I el somiel:	9038	13555	多次生态。0	0	225
Fringe:		·		. ]	
FICA @ 7.65%	692	1037			17:
PERA @ 9.15%	827	1241			206
Other Insurance	98	148			24
Workman's Comp.	5	7	- <del></del>		2-
Health Insurance	1079	1619			269
Subtotal Fringe:	2701	4052	<b>纳尔纳州 0</b>	Harage Transfer o	67
Other Operational:	,			·	
Travel:					
Maintenance & Repair:	0	0	0	0	
Supplies:	0	0	0		
Contractual:	2800	3200	. 0	19000	2500
Conductum.	4123	6577	. 0		1070
Subtotal Other Operational:	6923	9777	13/13/06 O	19000 × 19000	3570
TOTAL MEAL COST:	18662	27384	0	19000	6504
TOTAL TITLE III C-1	8662	27384	0	<b>19000</b>	

ROGRAM: Torrance County

# **BUDGET JUSTIFICATION**

Description And Justification				PROGRAM	
For Proposed Expenditures	FEDERAL	STATE	LOCAL	INCOME	TOTAL
TITLE III B			•		
HOUSEKEEPING					
	-				
Director 15448 X 20% (208 hrs @ 14.85 per hr) Admin. Assistant 8539 X 20% (208 hrs @ 8.21)	742 410	2348 1298			3090 1708
Admin. Assistant 6559 X 20 76 (200 hrs @ 6.21)	410	1290			1700
	·				
•					
					;
	Samuel and the same	Strate Secretarismos	ra, contraction after the	e more the weaking deliberation in	Properties and the Control of the Co
Subtotal Personnel:	1152	3646	0		4796
Fringe:		-			
FICA @ 7.65%			•		
PERA @ 9.15%			: •	·	
Other Insurance					
Workman's Comp. Health Insurance			'		
Treatur fishirance					
Subtotal Fringe:	340	1079	经股份额 0	994725032 <del>38</del> 0046	1419
Other Operational:			·		
Travel	768	2432	0	0	3200
Maintenance & Repair	96	304	0	0	400
Supplies	34	106	<del> </del>	500	640
Contractual	551	1745	0	0	2296
Subtotal Other Operational:	1449	4587	<b>注意制度 0</b>	500	6530
TOTAL Housekeeping	29 <b>41</b>	9312	- 1 to 1 to 1 to 1 to 1 to 1 to 1 to 1 t	500	12753
TOTAL TITLE III B	92105	73010	0	2000	<b>98205</b>

# PROGRAM: Torrance County <u>BUDGET JUSTIFICATION</u>

Description And Justification		<del>                                     </del>	r	PROGRAM	
For Proposed Expenditures	FEDERAL	STATE	LOCAL	INCOME	TOTAL
	·	·			-0112
TITLE III B					
TRANSPORTATION:		·			 
		<u> </u>			
Personnel:					
Director \$15,448 X 50% (520 hrs @ 14.85 @ hr)	1854	5870			7724
Admin. Assistant 8539 X 50% (520 @ 8.21 @ hr)	1025	3245			4270
Van Driver 5108 X 100%	1226	3882			5108
Site Coordinator/Van Driver 11,494 @ 100%	2759	8735			11494
Site Coordinator/Van Driver 10,217 X 100%	2452	7765			10217
		,	1		i i
<u> </u>					
	:			[	
•				ļ	
	-				
Subtotal Personnel:	9316	29497	0	0	38813
Fringe:					
FICA @ 7.65%					,
PERA @ 9.15%					
Other Insurance	* * * * * * * * * * * * * * * * * * * *				
Workman's Comp.					
Health Insurance					
Treatin histirance		-			
Subtotal Fringe:	2680	8488	A CONTRACTOR	0	59000 11180
Other Operational:		April 1999 Company	ON STANSON STANSON	Personal and the American State of the	11100 mg/mar 11100
Travel:	1680	5320	0	1000	8000
Maintenance & Repair:	240	760	0	0	1000
Supplies:	384	1216			
Contractual:	1378	4362	0	0	1600
Osna delida.	137.6	4362	U	0	5740
Subtotal Other Operational:	3682	11658	WWW.D	1000	16340
<u> </u>		79.63	ALEX HERESTER	A CONTRACTOR OF THE SECOND SEC	245.002.1
TOTAL TRANSPORTATION:	15678	49643	STATE O	1000	66321
<b>F</b>					

PROGRAM: Torrance County

# **BUDGET JUSTIFICATION**

Description And Justification For Proposed Expenditures	FEDERAI	STATE	LOCAL	PROGRAM	100
		JIME	LOCAL	INCOME	TOTAL
TITLE III B				ł	
CHORES					•
Personnel:					
Director 15448 X 20% (208 hrs @ 14.85 per hr)	<u> </u>				
Admin. Assistant 8539 X 20% (208 hrs @ 8.21)	74:				309
0.21)	410	129	3		170
· · · · · · · · · · · · · · · · · · ·			1		
					1
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Fringe:					
FICA @ 7.65%					
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Subtotal Fringe:	(M) M) 340	1079	i sweetste	李松峰等的 中華 0	SACLING
Other Operational:					1419
Travel:	760	0.400			
Maintenance & Repair:	768 96	2432 304	0	0	3200
Supplies:	34	106	0	500	400
Contractual:	551	1745	0	0	640 2296
					22.00
Subtotal Other Operational:	1449	4587	· 10 ( ) ( ) ( )	500	6536
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# PROGRAM: Torrance County <u>BUDGET JUSTIFICATION</u>

Description And Justification For Proposed Expenditures	FEDERAL	STATE	LOCAL	PROGRAM INCOME	TOTAL
TITLE III B					
INFORMATION & ASSISTANCE	:	·			
Personnel:				·	
Director 15448 X 10% (104 hrs. @ 14.85 per hr)	371	1174			1545
Admin. Assistant 8539 X 10% (104 hrs @ 8.21)	205	649			854
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Subtotal Personnel:	576	1823	0	0	2399
Fringe:		·			
FICA @ 7.65%			,	·	
PERA @ 9.15%	1	,			
Other Insurance					
Workman's Comp.					
Health Insurance					
Subtotal Fringe:	171	540	8000 O	0	******** <b>.71</b> 1
Other Operational:					
Travel:	384	1216	0	0	1600
Maintenance & Repair:	48	152	0		200
Supplies:	77	243	0	0	320
Contractual:	379	769	0	0	1148
Subtotal Other Operational:	888	2380	<b>对</b> 特定对于200	O	3268
TOTAL INFORMATION & ASSISTANCE:	1635	4743	0	0	<b>6378</b>

# Torrance County Senior Program

# PUBLIC HEARING

Dear Senior,

The Torrance County Senior Program is in the process of preparing its four year Service Area Plan. We will be conducting a public hearing to solicit input from participants and the community on its services. We invite you to attend, the program is hoping to hear your input..

If you need transportation to the hearing we will be happy to provide it, just contact our office at 384-5010

Sincerely,

The Public hearing will be held on the following date and time.

Thursday, March 9, 2000 Moriarty Senior Center 120 Roosevelt Ave. 10:30 A.M.

Share your thoughts and ideas by attending the above public hearing!!!

#### VILLAGE OF ENCINO P.O. BOX 163 ENCINO, NM 88321 (505)584-2980 fAX (505)584-9505

#### REGULAR BOARD MEETING MARCH 9, 2000 2:00 P.M.

#### **AGENDA**

#### MARCH 8, 2000

- 1. MEETING CALLED TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 4. APPROVAL OF MINUTES- FEBRUARY 18, 2000
- 5. RECOGNITION OF VISITORS
- 6. OLD BUSINESS
- 7. NEW BUSINESS
- a) Della Tapia Senior Citizens Director
- b) Vaughn Water Services / New Water Rates
- 8. Approval of Bills Payable
- 9. Time & Date of Next Meeting
- 10. Adjournment
- To Be Posted March 8, 2000

Village Hall
Fire Dept.
Sr. Citizens
Post Office
Sandoval Service Station
Rio Pecos

# Torrance County Senior Program

# **PUBLIC HEARING**

The Torrance County Senior Program is in the process of preparing its four year Service Area Plan. The Area Agency on Aging in conjunction with the Torrance County Senior Program will be conducting a public hearing to solicit input from participants and the community on its services. The program wishes to invite you to participate in this public hearing. The program is hoping to hear from its participants and the general community on the quality of its service and any additional services that may be needed at a local level.

The Torrance County Senior Program currently provides: Nutrition services (congregate and home delivered meals), transportation services, social and recreational services, in-home services (housekeeping and chores).

The Public hearing will be held on the following date and time.

Thursday, March 9, 2000 Moriarty Senior Center 120 Roosevelt Ave. 10:30 A.M.

If you need transportation to the Public Hearing, please sign-up on the following page.

Share your thoughts and ideas by attending the above public hearing!!!

# Newspaper Advertisement

# Public Hearing

MOUNTAIN VIEW JOURNAL

THURSDAY, MARCH 2, 2000

### Senior Program Seeks Public Input

The Torrance County Senior Program is preparing its four-year Service Area Plan. In conjunction with the Area Agency on Aging, the program will conduct a public hearing to solicit input from participants and the community on the quality of its services and any additional services that may be needed.

The hearing will take place on March 9 at 10:30 a.m. at the Moriarty Senior Citizen Building, 120 Roosevelt Ave. For more information call Della Tapia at 384-5010.

The Torrance County Senior Program currently provides nutrition services, including home-delivered meals, transportation, social and recreational services and in-home services, including housekeeping and other chores.

# Newspaper Advertisement Public Hearing

MOUNTAIN VIEW JOURNAL

THURSDAY, MARCH 9, 2000

# Senior Program Seeks Public Input

The Torrance County Senior Program is preparing its four-year Service Area Plan. In conjunction with the Area Agency on Aging, the program will conduct a public hearing today to solicit input from participants and the community on the quality of its services and any additional services that may be needed.

The hearing will take place on today at 10:30 a.m. at the Moriarty Senior Citizen Building, 120 Roosevelt Ave. For more information call Della Tapia at 384-5010.

The Torrance County Senior Program currently provides nutrition services, including home-delivered meals, transportation, social and recreational services and inhome services, including housekeeping and other chores.

# Torrance County Senior Program

# **PUBLIC HEARING**

Date March 9, 2000

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# Torrance County Senior Program PUBLIC HEARING

Date March 9, 2000

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# Torrance County Senior Program

# PUBLIC HEARING

Date March 9, 2000

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communication and cooperation between the governing board and senior program has afforded us the opportunity to build a successful program.

- Advisory Council has gone through a restructuring phase. We have managed to educate our members as to their responsibilities, program policies and services. The council has become an asset to our program. Communication between the Director and Advisory Council members has resulted in open communication and positive input regarding services in place and the manner in which we can meet future needs. Advisory By-Laws have been revised.
- Torrance County Senior Program has initiated a monthly newsletter. "The Senior Connection" has allowed us to reach our participants, including the homebound, with important information, news and our monthly menu.
- We have managed to bring our menus up to compliance with Area Agency on Aging and State Regulations including 1/3 RPA.
- > Surveys on quality service have been implemented and have been utilized regularly throughout the service year.
- > All sites have been upgraded per ADA requirements. We have managed to renovate and provide improvements to all our centers.
- > Program has implemented a Policy and Procedures Manual. All program staff and Advisory Council members utilize this manual. The manual is available at all our centers.
- > The program has successfully employed additional staff resulting in increased numbers for services along with quality service for our clients.
- Torrance County Senior Program has been successful in planning and preparing for weather related emergencies. We have been able to deliver shelf food and/or frozen meals to



homebound participants for weekends and extreme weather days when service is not available.

We have successfully completed a computerized perpetual inventory that is user friendly and appropriate for our program. (Copy Enclosed)

#### HIBAC/SEP

Our program has two certified HIBAC staff members and one senior volunteer. This service has been very beneficial to our seniors. The HIBAC newsletter and brochures are distributed to all our sites. We will continue to promote HIBAC throughout the county. We continue to have good communication with the Area Agency on Aging HIBAC Coordinator.



The Senior Employment Program is an asset to our program. We utilize senior enrolless in several of our sites. We are still working out some difficulties with the changes in the program. We will try to have a better understanding of the changes this new fiscal year. For the most part we have had a successful year.

# NewNapis/E-mail



Our program has successfully accomplished the SAMS training and is presently using this new reporting procedure. All staff have been trained and are using the new forms (client registrations, client rosters, etc.). E-mail continues to be utilized to send monthly reports including SAMS to Area Agency on Aging.

### Audit & Liability Insurance

Audit and Liability Insurance were not budgeted under Title III because the County has its own line item for these expenditures. Amounts were not reflected on the Budget Summary by Service worksheet under Local In-Kind because the County actually receives reimbursement for these line items from our Medicaid Transportation reimbursements. Therefore, this is not considered an in-kind practice.





### Public Hearing

The Torrance County Senior Program held a public hearing to solicit input from participants and the community on the senior program's services. It was held on March 9, 2000 at the Moriarty Senior Center. Over 50 people attended the meeting. (Signature sheet enclosed)

The public hearing was advertised in the local paper for two weeks. Flyers were posted throughout the county. Letters were sent to various businesses and organizations within the county. We had a good representation at the meeting. Senior participants and homebound clients from throughout the county, city mayors, state representatives, business owners, and various associations from the county were represented.

The meeting was conducted by Program Director, Della Tapia. She initiated the meeting with a displayed list and presentation of all current services. She continued with a brief narration on the purpose of the public hearing. This was followed with an invitation to the audience for their comments and concerns.

Many positive comments about the services currently being offered were heard. The quality of service for homebound clients was warmly commended. Several homebound clients were present to speak for themselves and several days prior to the meeting advisory council members and staff visited with all homebound clients about their concerns.

The expansion of housekeeping services and transportation were among the top concerns. Instead of only once a week per client for this service, they would like to see it at least twice a week per client. We have expanded housekeeping services this year and it will continue to be a priority for the program in the new service year. Transportation trips to Belen was a big priority for people in the west and southern

part of the county. We have recently scheduled more trips to Belen for shopping and medical needs.

Respite Care along with more social worker representatives in Torrance County were also requested. We presently do not have a respite eare program but in actuality do provide this service within our housekeeping, chore, campionship, and visiting services. Immediately following the meeting our staff along with advisory council members called the local CYF office to question them why only one social worker was assigned for the entire county. They informed us that at the present time they have been shorthanded but will continue to request for additional social workers for our area. Our staff and advisory members will continue to pursue this matter.

#### New Direction and Efforts



Estancia Senior Center will be relocating by the end of this year. Torrance County was awarded monies through a CDBG for a new senior citizen building. Our administration office will also be relocating in the new building.

Director will continue attending Town Council meetings to better coordinate service for seniors. (Copy of agenda enclosed) The town of Encino is cooperating well with our program in seeking out clients and being our contact and referral connection. Being that Encino is a long distance call to our office and over an hour away in distance, this is beneficial for our clients in Encino/Duran area. The seniors save on long distance phone charges and feel very comfortable working with the city clerk. Our program is still delivering homebound meals along with frozen meals to this area at least twice a week. All services, with the exemption of congregate meals are continued to be offered to the Encino/Duran area even though we will not have a staff person located daily in this area.

We are looking at the future with some possible restructuring within our program. Consolidating two of our centers with our new center in Estancia could be a positive transition. The Melntosh Senior Center and Willard Senior Center are located within a few miles from Estancia. We will be negotiating these revisions in about a year and a half.

Torrance County Senior Program Narrative Cont.

Training has been scheduled on several topics for the next few months and throughout the new service year. Wheel chair lift training along with defensive driving courses are among some of our training for all staff. Staff training continues to be a priority for our program.

In the past four years The Torrance County Senior Program has experienced its most difficult times since the program's commencement. In contrast, the program has also experienced its most successful era in the past four years. We look forward with confidence and much enthusiasm for the next encouraging four years!

